

**SURAT KETERANGAN MAGANG  
No. 001/SKM/X/2012**

Dengan ini kami yang bertandatangan di bawah ini:

Nama : Praba Sunar Aristyawan

Jabatan : Direktur PT Purba Adhi Citra

Menerangkan bahwa:


Nama : Ramdhani

Sekolah : SMK Paramitha 2

Alamat : Jalan Suryo Pranoto No. 20 Petojo, Jakarta Pusat

Telah melakukan magang di PT Purba Adhi Citra mulai dari tanggal 9 Juli s/d 9 Oktober 2012. Selama magang di PT Purba Adhi Citra, Sdr. Ramdhani mempelajari tentang pembuatan video company profile yang meliputi pembuatan grafis, edit video, edit foto, burning dvd beserta pendukung lainnya (desain cover dvd dalam dan luar, desain brosur, dll). Demikian Surat Keterangan Magang ini kami buat untuk dapat dipergunakan sebagaimana mestinya.

Jakarta, 9 Oktober 2012

  
AVComm  
Interactive - Print - Video • PT PURBA ADHI CITRA  
Praba Sunar Aristyawan

Direktur



## Certificate

This is to certify that,

Ramdhani

Place & date of birth: Jakarta, February 21, 1994

National Student Number: 9945990886

Student of SMK PARAMITHA Vocational High School

has successfully completed

The Job Training Program at

PT PURBA ADHI CITRA ( AVCOMM)

From July 9th, 2012 to October 9th, 2012

Jakarta, November 2nd, 2012



SMK PARAMITHA I  
KDP.PKL .012 P2/13

Kolese Dharma Paramitha

JB. SOEMARSONO, S.H, M.Pd

Director

Bersertifikat SMM ISO 9001:2000



Certificate No.: QSC 00479



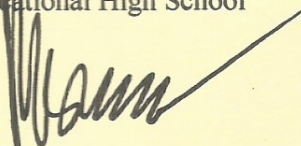
## TRAINEE PERFORMANCE EVALUATION

NO	CRITERIA & JUSTIFICATION	EVALUATION	REMARK
1	JOB KNOWLEDGE (Oral & written English fluency, scope of working skill)	7.33	B
2	QUANTITY OF WORK (Completion of task and performance of daily duties)	7.83	B
3	PERSONAL APPEARANCE (Grooming, hair, nails, shoes, general outlook)	8.00	A
4	PERSONALITY (Professional behavior, communication toward guest, fellow employees, superiors)	7.50	B
5	MOTIVATION (Enthusiasm toward jobs, willingness to accept responsibility awareness, initiative, discipline, desire to learn something new)	8.27	A
6	ATTENDANCE (Punctuality, frequency of absence)	8.17	A
7	COURTESY (Politeness, attention, respect to fellow employees and superiors)	7.87	B
	GRAND TOTAL	54.97	B
	AVERAGE	7.85	

### EVALUATION SCALES DESCRIPTION

A = 8.00 - 9.00 Competent  
 B = 6.00 - 7.99 Developing Competence  
 C = 4.00 - 5.99 Beginning Competence  
 D = 2.00 - 3.99 Not Applicable

PARAMITHA  
 Vocational High School



Drs. ADE MUKSIN, M.Pd  
 Principal